

Chelmsford County High School for Girls

**Notice of a meeting of the Management Committee
to be held via Zoom at 8.00am on Friday 3rd December 2021**

AGENDA

1. **Apologies for Absence**
2. **Declaration of Interests** – to declare any business interests or conflicts of interest additional to the Annual Register, or the receipt of gifts or hospitality
3. **Minutes of the Last Meeting** - to approve the minutes of the meeting held on 24th September 2021 (*attached*)
4. **Matters Arising** – to discuss any matters arising and not covered as a separate item below
5. **Chair's Action** – to report any actions/approvals taken since the last meeting
6. **Headteacher's Update** - to receive a verbal report including current schooling, Covid update, Catch-Up Funding, Ofsted & Staff & Student wellbeing
7. **Data** - to receive data on:
 - 7.1 - Year 7 CAT analysis & entrance test/CAT comparison data (*attached*),
 - 7.2 - GCSE TAG analysis & CEM/CAT/Midyis data (*attached*)
 - 7.3 - TA1 performance data for Years 11 & 13 (*attached x2*), and
 - 7.4 - IDSR (*attached*)
8. **Public Examinations 2022**– to receive information on the Ofqual contingency plan
9. **Company Accounts for the year ending 31st August 2021**
 - 9.1 - To approve CCHS Consolidated Annual Report & Financial Statements (*attached*).
Note: Revisions post Finance Committee shown on Pages 10 and 42.
 - 9.2 - To receive auditor's Management Letter and Letters of Representation (*attached x2*)
 - 9.3 - To receive auditor's Audit & Regularity Findings Report (*attached*)
10. **Staff Pay Increases** – to approve Support Staff April 2021 and Teachers September 2021 cost of living pay increases (*attached, teachers only*)
11. **Financial Update, SSEF Project & Campus Development** – to receive verbal update
12. **Governors' Conference – Saturday 23rd January 2022** – to discuss
13. **Governing Body Matters:**
 - 13.1 – To review GB and sub-committee membership (*attached x2*)
 - 13.2 - To discuss Academy structure change & new Members
14. **Admissions Policy 2023** – to review prior to presentation to the Full GB (*attached*).
Revisions include:
 - All dates have been amended and appeals data has been updated.
 - The Looked after Child paragraph has been updated to be in line with the updated admissions code.
 - Following advice from our solicitor we have moved the Under Age and Over Age from the Policy Definitions to the first page of the policy entitled Eligibility for Entry.
15. **Procedure for Allegations against Adults in School** – new policy, to review and approve (*attached*)

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16. **GDPR** – to receive verbal update
17. **Compliments & Complaints** – to receive a verbal update on correspondence received by the School since the last meeting
18. **Any Other Business**
19. **Next Meeting** - to agree Friday 5th March 2022 at 8.00am as the date of the next meeting

Part B - Confidential Items

(The documents for Items 21 & 21 will not be put on the Portal but will be sent separately by email)

20. **Leadership Pay Scale** – to approve the CCHS Leadership Pay Scale 2021 (*attached*)
21. **SLT Performance Review 2020-21** – to receive SLT performance management reviews and Headteacher's progression recommendations (*attached x5*)